

Annual General Meeting at the QRPF Fed shed at 7.00 pm on 28th February 2020

1. President's opening remarks

The President opened the meeting at 7.17 PM and welcomed everyone to the AGM.

1. Present:

As per attendance book (32 present plus 1 guests)

2. Apologies

J Knightley, R Slack, A Bryan & M Atkins

3. Minutes of the previous meeting

Minutes from the AGM held on 22 February 2019 was read by the president. Moved and accepted as true by J Profke, Seconded by P Dykstra. **Carried**

4 Correspondences

Office of Fair Trading – Annual Return if Association for 2019
AIS certification of Inspection

5. Presidents report:

The president W Reese read from his written report. The 2019 season saw a range of Velocities and fair returns considering Rotavirus was around again. Hopefully the new vaccine will prove to be effective.

We had a new transporter team of Rob & Steve for some or other reason rob could not continue in the role for the whole season, Steve slipped into the driver's seat with wife Helen's help they saw out the season and we grateful for their efforts.

My thanks to the management for their time and efforts, with a special acknowledgement of Barry not only for the last year but the whole time he's been our capable secretary. Mick our treasurer no longer has pigeons but continues to take care of our books.

Murrumba racing pigeon club was our top club for the year. Dave Hazelwood won 4 fed races and our open Fed overall winner for the west route 2019. Sadly Dave passed away recently.

Hopefully 2020 sees good flying & enjoyment for all.

6. Treasurer's report

M Reynolds presented the financial report for 2018 and explained some of the points in the report. (See attached copy).

Moved and accepted by M Reynolds second R Walker . **Carried**

7. Honorariums

L Vanderlinde moved second by J Profke that the honorariums stay the same for 2020. **Carried.**

Admin Secretary \$1,800

Treasurer \$ 900

Race secretary \$900

Ring Secretary \$1200

8. Election of office bearers for 2018

W Reese vacated the chair and the secretary B Snyman took the chair. Barry then called for nominations for the position of president for 2020.

President:

W Reese nominated by J Profke , second L Turner , W Reese accepted the nomination and was elected president for 2020 unopposed. **Carried**

W Reese took the chair and called for vice president.

Vice president:

R Walker nominated by L Vanderlinde, second J Profke **Carried**

R Walker accepted and was elected vice president for 2020 unopposed.

Admin Secretary:

L Vanderlinde nominated by R Walker, second B Snyman **Carried**
accepted and was elected admin secretary for 2020 unopposed

Race Secretary:

L Vanderlinde nominated by R Walker, second J Profke **Carried**

L Vanderlinde accepted and was elected race secretary for 2020 unopposed

Treasurer:

M Reynolds nominated by R Walker, second J Profke **Carried**

M Reynold accepted and was elected treasurer for 2020 unopposed

Ring Secretary:

J Spragg nominated by L Vanderlinde , second R Walker **Carried**

J Spragg accepted and was elected Ring Secretary for 2020 unopposed

Web Master/Publicity Office:

L Vanderlinde nominated by R Walker, second B Snyman **Carried**

L Vanderlinde accepted and was elected web master/publicity office for 2020 unopposed

QRPF Management Committee

South Section nominations – C Porter

West Section nominations – S Hodgson

Phoenix Pigeon Club nominations – J profke

Logan Pigeon Club nominations – M McCarthy

Murrumba Invitation racing pigeon club – TBA

North Gold Coast pigeon Club - TBA

Moved M Reynolds, second F Bryan that the above members be elected to the management committee for 2020. **Carried.**

Liberation Committee 2020

It was moved L Turner , second F Bryan to keep the same liberation team.

J Caruana, B Midgley & R Hatherly.

R Hatherly will remain Chairman of the Liberation committee. **Carried**

9. General Business

9.1 Flying fees 2020

The president W Reese addressed the financial situation of the QRPF in relation to number of members flying and the race schedule which was sufficient to cover the costs. It was moved F Brayan, second B Midgely that we keep the flying fees the same as last year. The fees are 30 Bird team \$475.00, 15 Bird team \$375, 00. PAYG will stay \$1 per bird. A note member that paid their \$125 in October 2019 will get \$50, 00 discounts.

9.2 Flying fees Refund

The president W Reese wants to engage the members view with regards to flying fee refunds. This was discussed at length with many views. The overall senses were that each request should be done case by case and only members with real hardship should get refund. The managements committee will address all requests for refund.

9.3 QRPF year Book

B Mair raised concerned that the year book was great source of information for members that did not have easy access to computers. A senses was taken at the special general meeting in October 2019 and members voted in favour of getting rid of the yearbook as all information was on the QRPF web site. This was discussed at length with many views why we should or should not have a year book. There was no conclusion from the discussion.

9.4 EBSS Trap rules

The consensus from the Special general meeting in October 2019 and it was moved by C Porter, second P Gridley that the current rule needs to be modified to ensure members are not able intemperate the rule differently. The open door trap must have the antenna a minimum of 1 metre back from the doorway that a person is capable of walking through.

All ETS systems must have software updates installed where available and have the QRPF race schedule installed where possible.

9.5 EBSS Entry Sheet

During last year clock reads it was noticed that members with EBSS system did not completed their Entry sheet correctly and was very misleading with two races on the same day. Another concern with the EBSS system was the latest vision with regards to software old software the Erings could be cloned and the only way to stop this was to have the latest software on each system. Only two systems Benzing and Mega have been tested and approved to be used by QRPF members and any other system will be required to be tested by the managements committee before 2020 race season commences. L Vanderlinde moved, second J Caruana that all approved EBS systems must have the latest software and loaded with the race schedule where possible. Any EBS system that cannot load the race schedule must ensure that all information is present on the entry sheet.

New Rule

g) EBBS ENTRY SHEETS (2020)

- 1) EBS system must have the latest software version uploaded to their system. The race schedule must be uploaded where applicable. Only approved EBS systems by the management committee are to be used.
- 2) The following must be shown on the entry sheet in full:
 - Race point and date
 - Life ring number (except that zeros before ring number may be omitted)
 - Club mark & year
 - Main colour of the bird eg. Blue Bar W/F or Black Cheque
 - Sex of the bird
 - Pools and special entry details.
 - Competitors name and signature.
- 3) Entry sheets must be checked and signed by club secretaries *Club secretaries shall obtain the signature of another club official on their own entry sheet.*

- 4) Completed and race marked entry sheets shall bear three different signatures, 1) the competitor, 2) the club secretary and 3) the race marker.
 - 5) Entry sheets shall be kept secure in a locked box by the committee from the time of marking until their release to the club secretaries on the clock reading night. One committee person shall hold the locked box and another the key.
 - 6) Each competitor is responsible for the payment of all race entrance fees at the time of basketing.
- g) ENTRY SHEETS (2006)**
- 7) Entry Sheets must be of a type approved by the management committee and completed correctly, legibly and in numerical order with one entry per line.
 - 8) Entry sheets produced by an approved EBS Systems are approved for use in QRPF races.
 - 9) The following must be shown on the entry sheet in full:
 - Race point and date
 - Life ring number (except that zeros before ring number may be omitted)
 - Club mark & year
 - Main colour of the bird eg. Blue Bar W/F or Black Cheque
 - Sex of the bird
 - Pools and special entry details.
 - Breeder (Dittos or ticks are acceptable under Breeder's name only)
 - Competitors name and signature.
 - Club name
 - 10) Entry sheets must be checked, ruled after the last entry and signed by club secretaries prior to passing to the ringing table. *Club secretaries shall obtain the signature of another club official on their own entry sheet.*
 - 11) Completed and race marked entry sheets shall bear three different signatures, 1) the competitor, 2) the club secretary and 3) the race marker.
 - 12) Entry sheets shall be kept secure in a locked box by the committee from the time of marking until their release to the club secretaries on the clock reading night. One committee person shall hold the locked box and another the key.
 - 13) Each competitor is responsible for the payment of all race entrance fees at the time of basketing.

9.6 PAYG rules

R Walker requested clarity with regards to when PAYG flyers are supposed to register their birds with the QRPF race secretary. This was discussed at length and it was moved by J Profke, second F Brayn that the rule be changed that PAYG flyers need register their birds by the first race of each year and are able top up on the first race on the second series. If a PAYG flyer only wants to fly second series then will need to register the birds by the first race on second series.

1) LIMITED BIRD FLYER (2017) PAYG

1.1 Limited to 40 registered birds with the QRPF race secretary before they basket for their first race.

5.2 Once the second series starts and the PAYG flyers have lost a few birds he can top with a maximum of 20 birds at a cost of \$5 per bird. The PAYG flyer must indicate to the QRPF race secretary which birds are missing and register the new birds in place of missing birds. At no stage will the PAYG flyer have more than 40 registered birds.

5.3 Entry fee of \$1 per bird per race to a limit of 30.

5.4 Member that wants to participate for prize money will pay additional entry fees.

New Rule

2) LIMITED BIRD FLYER (2020) PAYG

- 1.2 A member flying first & second series will have a limited to 40 registered birds with the QRPF race secretary before the first race.
- 5.2 Once the second series starts and the PAYG flyers have lost a few birds he can top with a maximum of 20 birds at a cost of \$5 per bird. The PAYG flyer must indicate to the QRPF race secretary which birds are missing and register the new birds in place of missing birds. At no stage will the PAYG flyer have more than 40 registered birds.
- 5.3 A member wishing to only fly second series will have a limited to 40 registered birds with the QRPF race secretary before the first race on second series.
- 5.4 Entry fee of \$1 per bird per race to a limit of 30.
- 5.5 Member that wants to participate for prize money will pay additional entry fees.

9.7 QRPF Separate Release 2020

The management committee would like get the view from the members with regards to other racing pigeon organisations liberating their birds with QRPF. The Harvey Bay pigeon club & Toowoomba racing pigeon fed have requested to make use of the QRPF transporter for 2020 season. This request was granted by the QRPF managements committee. This was discussed at length and it was moved C Porter, second P Ketchell that the QRPF should allow these organization to liberate with the QRPF if they so choose to. **Carried**

10. Date of next AGM

The next meeting will be 26 February 2021 at the Rod Hatherly Building 7.00pm.

11. Close

The meeting was closed at 8.37 pm.
B Snyman
Honorary Secretary
QRPF Inc.

Queensland Racing Pigeon Federation Incorporated

Special Purpose Financial Statements

For the year ended 31 December 2019

Certificate by the Treasurer

As Treasurer of the Queensland Racing Pigeon Federation Incorporated I certify that to the best of my knowledge, the following is correct:

1. The attached Statement of Financial Position fairly presents the assets and liabilities of the Federation as at 31 December 2019.
2. The attached Statements of Financial Performance fairly represents transactions which occurred during the year ended 31 December 2019.
3. I am a member of the committee of the Queensland Racing Pigeon Federation Incorporated.

Michael Reynolds – Treasurer

Dated 28 February 2020

Queensland Racing Pigeon Federation Incorporated

Statement of Income and Expenditure For the year ended 31 December 2019

	Notes	2019 \$	2018 \$
Income			
Affiliation Fees		9,402	11,088
Associate Membership		57	227
Bird Sales		2,973	3,179
BreedersPlate		5,570	4,080
Building Levy		2,040	2,420
Club Registration		1,191	1,422
Crate Sales		-	27
Donations		2,160	-
Interest		444	470
Inventory		364	455
Pigeon Fanciers Protection Union Dues		204	240
Prizes/Pools		3,555	3,262
Racing Fees		39,516	36,025
Refunds		-	75
Ring Sales		4,455	5,150
Sundry Income		2,984	321
Training		1,704	5,906
Total Income		76,619	74,347
Expenditure			
Audit and Accounting		750	750
Bank Fees		47	55
Bird Sales		-	108
Breeders Plate		9,850	-
Certificates		193	-
Donations		700	200
Electricity		547	469
Engraving		-	72
E-Toll		850	300
Feed		273	349
Fuel		8,073	8,631
Haulage		7,650	6,510
Honorariums		4,800	4,800
Insurance		4,388	4,358
Inventory		-	450
Liberators' Expenses		5,250	6,510
Life Rings		2,298	1,102
Maintenance		1,708	111
Membership Fees		210	260
Minor Equipment		77	63
Office of Fair Trading		55	54
Presentation Dinner		711	173

Queensland Racing Pigeon Federation Incorporated

Statement of Income and Expenditure For the year ended 31 December 2019

	Notes	2019	2018
Expenditure (continued)			
Printing, Postage, Stationery and Photocopying		1,076	954
Prizes/Pools		3,570	3,238
Refunds		1,700	374
Registration - Truck		2,472	2,542
Site Costs		650	650
Signage		-	340
Sundry Expenses		2,607	366
Telephone		742	720
Trailer Expenses - Large		3,352	85
Truck Expenses		6,432	9,640
Total Expenditure		<u>71,031</u>	<u>54,234</u>
Operating Profit for the year		5,587	20,113
Depreciation		<u>10,453</u>	<u>9,820</u>
Net Profit/Loss after Depreciation		<u>- 4,866</u>	<u>10,293</u>

These accounts should be read in conjunction with the attached report

Queensland Racing Pigeon Federation Incorporated

Statement of Financial Position as at 31 December 2019

	Notes	2019 \$	2018 \$
Current Assets			
Cash	2	<u>75,052</u>	<u>75,446</u>
Total Current Assets		<u>75,052</u>	<u>75,446</u>
Non Current Assets			
Property, Plant and Equipment	3	<u>66,864</u>	<u>71,785</u>
Total Non Current Assets		<u>66,864</u>	<u>71,785</u>
Total Assets		<u>141,916</u>	<u>147,231</u>
Current Liabilities			
Creditors	4	<u>764</u>	<u>1,625</u>
Total Liabilities		<u>764</u>	<u>1,625</u>
Net Assets		<u>141,152</u>	<u>145,606</u>
Members' Funds			
Opening Balance		145,606	135,208
Prior Year Adjustment		411	105
Profit/(Loss) for the year		<u>- 4,866</u>	<u>10,293</u>
Total Members' Funds		<u>141,152</u>	<u>145,606</u>

The accompanying notes form part of and are to be read in conjunction with this financial statement.
These notes should be read in conjunction with the attached report.

Queensland Racing Pigeon Federation Incorporated

Notes to and forming part of the Accounts

1. Statement of Accounting Policies

This is not a general purpose financial report. It is a special purpose financial report prepared for the members of the Federation to enable compliance with the requirements of the Associations Incorporation Act (Qld) 1981. The Federation is a non reporting entity as identified in the Statement of Accounting Concepts. No regard has been paid to other Statements of Accounting Concepts in the preparation of this report.

The accounts have been prepared in accordance with applicable Accounting Standards issued by the Australian Accounting bodies and the requirements of the Associations Incorporation Act (Qld) 1981. The accounts have been prepared on the basis of historical costs and do not take into account changing money values, or current valuations of non current assets, with the exception of buildings and plant revalued on 27th November 2006 by Lauriston Valuers & Auctioneers (Qld) Pty. Ltd.

The accounting policies have been consistently applied, unless otherwise stated.

The following is a summary of significant accounting policies adopted by the Federation in the preparation of the financial statements.

(a) Income Tax

The Federation is an exempt body for income tax purposes under section 50-5 of the Income Tax Assessment Act, as amended.

(b) Mortgages, Charges and Securities

The property, plant and equipment recorded in the Statement of Financial Position is the property of the Queensland Racing Pigeon Federation Incorporated. There are no mortgages, charges or securities of any description affecting title to these.

(c) Property, Plant and Equipment

Property, Plant and Equipment was revalued during the 2006 financial year. The values contained within these financial statements reflect the results of the valuation and resulted in a substantial write down of the carrying amounts of assets.

(d) Liabilities

All expenses relating to the operations of the Federation to the end of its financial year were paid by that date. There are no known long term liabilities.

(e) Honorariums

Honorariums are paid to office bearers of the Federation at amounts determined by the members at the Annual General Meeting.

These notes should be read in conjunction with the attached financial report.

Queensland Racing Pigeon Federation Incorporated

Notes to and forming part of the Accounts

	2019	2018
	\$	\$
2. Cash		
Bendigo Bank - Cash Management Trading Account	62,241	63,310
Building & Maintenance Account	5,019	5,001
Fuel Account	670	172
Bendigo Bank - Term Deposits	<u>7,122</u>	<u>6,964</u>
	<u>75,052</u>	<u>75,446</u>
3. Property, Plant and Equipment		
Sheds at November 2006 Valuation	45,000	45,000
Sheds Accumulated Depreciation	(29,250)	(27,000)
New Truck	58,298	58,298
New Truck Accumulated Depreciation	(23,320)	(17,490)
Trailer	17,397	17,397
Trailer Depreciation	(6,960)	(5,220)
Crates (Second Hand)	800	800
Crates Accumulated Depreciation	(80)	-
Crates	5,532	-
Crates Accumulated Depreciation	<u>(553)</u>	<u>-</u>
	<u>66,864</u>	<u>71,785</u>
4. Creditors		
Sundry Creditors (ATO)	<u>764</u>	<u>1,625</u>
	<u>764</u>	<u>1,625</u>

These notes should be read in conjunction with the attached financial report.

Queensland Racing Pigeon Federation Incorporated

Independent audit report to the members of the Queensland Racing Pigeon Federation Incorporated

Scope

I have audited the special purpose financial statements of the Queensland Racing Pigeon Federation Incorporated comprising the Statement of Financial Position, Notes to and forming part of the accounts and the Statement of Financial Performance for the year ended 31 December 2019.

The management committee is responsible for the preparation and presentation of the financial statements and the information they contain.

I have conducted an independent audit of these financial statements in order to express an opinion on them to the members. No opinion is expressed as to whether the accounting policies used, and as described in Note 1, are appropriate to the needs of the members. The financial statements have been prepared for the purpose of fulfilling the requirements of the Associations Incorporation Act (Qld) 1981.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts, and other disclosures in the financial statements, and the evaluation of accounting estimates.

These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with the accounting policies described in Note 1 to the financial statements, so as to present a view of the Federation which is consistent with my understanding of its financial position and the results of its operations.

The audit opinion expressed in this report has been formed on the above basis.

Qualification

1. In common with many associations of similar size and organisation where there is a lack of good systems of internal control, it has not been possible to establish if all cash receipts have been properly accounted for in the books of the Federation.

Qualified Audit Opinion

In my opinion, subject to the effect, if any, on the above qualification, the financial statements present fairly in accordance with the basis of accounting described in Note 1 to the accounts and the Associations Incorporated Act (Qld) 1981, the financial position of the Queensland Racing Pigeon Federated Incorporated as at 31 December 2019 and the results of its operations for the year then ended.

Arthur John Henderson FCPA

Dated 28 February 2020

Queensland Racing Pigeon Federation Incorporated

The following notes do not form part of the audit report and are presented only to provide the members with additional information.

Queensland Racing Pigeon Federation Term Deposit

At the beginning of the financial year an amount of \$6,963.74 was invested in a term deposit account. At the end of the 2019 financial year the funds held in term deposits have increased to \$7,121.75

Building and Maintenance Bank Account

At the end of the financial year there are no outstanding deposits indicating that all monies received have been banked in a timely manner.

Bank Reconciliation	2019	2018
Opening Cash Book Balance	\$5,000.74	\$4,973.32
Cash Receipts	<u>\$18.57</u>	<u>\$27.42</u>
	\$5,019.31	\$5,000.74
Cash Payments	<u>\$0.00</u>	<u>\$0.00</u>
Closing Cash Book Balance	<u>\$5,019.31</u>	<u>\$5,000.74</u>
Balance as per Bank Statement	\$5,019.31	\$5,000.74
Unpresented Cheques	<u>\$0.00</u>	<u>\$0.00</u>
	<u>\$5,019.31</u>	<u>\$5,000.74</u>

Queensland Racing Pigeon Federation Operating Account

At the end of the financial year there are no outstanding deposits indicating that all monies received have been banked in a timely manner.

Bank Reconciliation	2019	2018
Opening Cash Book Balance	\$63,309.70	\$43,723.48
Cash Receipts	<u>\$83,684.50</u>	<u>\$81,030.26</u>
	\$146,994.20	\$124,753.74
Cash Payments	<u>\$84,752.88</u>	<u>\$61,444.04</u>
Closing Cash Book Balance	<u>\$62,241.32</u>	<u>\$63,309.70</u>
Balance as per Bank Statement	\$62,332.67	\$63,736.10
Unpresented Cheques	<u>\$91.35</u>	<u>\$426.40</u>
	<u>\$62,241.32</u>	<u>\$63,309.70</u>

Queensland Racing Pigeon Federation Incorporated

The following notes do not form part of the audit report and are presented only to provide the members with additional information.

Overall Cash Position

The financial statements indicate that there has been a minor decrease in net cash held by the Federation. The movement from 2018 to 2019 shows that cash held has decreased by \$394.

GST

The amount showing in the accounts as being owed by the Federation to the Australian Taxation Office for GST is equal to the total amount of GST collected less the total amount of GST paid.